

Provision for JFS Standard Logo Mark Management (Requirements for Conformity Assessed Organizations and Audit Companies)	Issue date: 2023-07-11	Document number: PR_101_07_R00_en
	Issue date:	Revision number:R00

## Provision for JFS Standard Logo Mark Management

(Requirements for Conformity Assessed Organizations and Audit Companies)

### ■ Requirements for Conformity Assessed Organizations

#### 1. Terms and Conditions for Use of JFS Logo Mark

A conforming organization of JFS standard may use the standard's logo mark (hereinafter referred to as "the mark") only if it meets the following requirements.

When using the mark, "audit company's logo" may be used in conjunction with the mark after obtaining approval from the audit company.

- 1) Use the mark following the provision of JFSM Logo Mark Design Management.
- 2) The registration number including the branch number issued by Japan Food Safety Management Association ("JFSM") shall be indicated at the bottom of the mark.
- 3) The mark and the registration number are arranged to be recognized as "one mark".
- 4) The target site is recognizable to the mark (can also be described in the accompanying text below).
- 5) When multiple registration numbers are used in a row at the bottom of the mark, the corresponding scope of conformity certification for each registration number should be indicated together. If the scope of the conformity assessment refers to a portion of the site rather than the entire site, the product group should also be listed to prevent misidentification.
- 6) Read and agree to the paragraph 2 to 6 of this provision.

\* Notation example of two or more registration numbers indicated together



Registration Number 1  
Registration Number 2  
2



Registration Number 1  
Registration Number 2  
2

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JFS-B00000000-00: XXX plant, JFS-B1111111-11: YYY plant

JFS-B00000000-00: XXX plant Product group: XX, JFS-B1111111-11: YYY plant Product group: YY".

## **2. Scope of Use of the Mark**

JFS conformity assessed organizations may use the mark for their products, secondary packaging, instruction management regulations, buildings, vehicles, promotional materials, envelopes, business cards, printed materials, websites, and others. When using the mark, the mark user shall follow "Subject Specific Designations" below.

## **3. Term of Use of the Mark**

The period during which a conforming organization may use the mark is from the issue date of conformity assessment to JFS standard to the date of cancellation/withdrawal of the conformity assessment. After the date of cancellation/withdrawal, the mark may not be used in principle. (See JFS Audit and Conformity Program Document Ver. 3.0, paragraph 4.12.3(3))

In addition, when a suspension of the organization's conformity assessment occurs, it shall be ensured that the organization does not use the conformity assessment letter and mark in principle during the period of suspension, or that the use of the mark does not mislead the public into believing that the organization has received conformity assessment during the suspension.

(See JFS Audit and Conformity Assessment Program Document Ver. 3.0, paragraph 4.12.2(3))

## **4. Obligations of the Mark User**

- (1) When using the mark, JFS conformity assessed organizations shall comply with the relevant laws and regulations, this provision and the provision for Logo Mark Design Management, and shall be obliged to take the utmost care to ensure that the mark is not used in a manner that is inconsistent with the purpose of the conformity assessment. The mark user shall also be obligated to refrain from any actions that may damage the credibility or image of the mark.
- (2) The mark user shall consult with JFSM to determine how to handle disputes, appeals, litigation, etc. with third parties related to the use of the mark, and the user shall bear the costs (including reasonable legal fees and litigation costs, etc.) incurred for disputes, appeals, litigation, etc.
- (3) In the case that the mark user causes damage to a third party in connection with the use of the mark, such user shall be fully liable for such damage, and JFSM and other third parties shall not be liable for any damage, loss, or liability.

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(4) Upon request from JFSM, the mark user shall report on the actual use of the mark and submit the items with the mark.

**5. Prohibited Matters**

The following uses are prohibited;

- (1) Use in violation of this provision and the provision for JFS Standard Logo Mark Design Management
- (2) Any use that is deemed offensive to the law or public order and morals

**6. Action to be Taken in Case of Inappropriate Use of the Mark**

In the case of unauthorized use of the JFS Standard by a conforming organization following 5. above, JFSM shall take the following measures sequentially as necessary.

- (1) Request for corrective action
- (2) Warning
- (3) Cancellation of mark's license
- (4) Publication of the organization's name
- (5) Legal action

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## ■ Requirements for Audit Companies

### 1. Terms and Conditions for Use of JFS Logo Mark

After concluding "Agreement on Audit and Conformity Assessment Services" (hereinafter referred to as "the agreement") with JFSM, audit companies may use the mark of JFS standards only if they meets the following requirements.

- (1) When using the mark on a conformity assessment letter, the mark must appear together with "the logo mark of each audit company".
- (2) When an audit company uses the mark with an organization's registration number for the PR or for any other purpose, they shall comply with the six conditions listed above in clause 1 of "Requirements for Conformity Assessed Organizations".

### 2. Scope of Use of the Mark

Audit companies may use the mark for a conformity assessment letter, promotional materials, envelopes, printed materials including business cards, website, and other materials in compliance with the subject-specific designations described below for each subject and method of publication.

### 3. Term of Use of the Mark

The period during which an audit company may use the mark shall be from the date of the agreement on audit and conformity assessment service until the date of withdraw approval by JFSM, or the date of decline of recognition from an audit company. After the date of withdrawal, an audit company shall ensure that the mark is not used in principle.

During the period of suspension, an audit company shall ensure that the use of the mark does not mislead the public into believing that its registration status is valid during the period of suspension.

### 4. Obligations of the Mark User

- (1) When using the mark, an audit company shall comply with the relevant laws and regulations, this provision, and the provision for JFS Standard Logo Mark Design Management. An audit company shall be obligated to take the utmost care to ensure that the mark is not used in a manner contrary to the purpose of the conformity assessment.

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The audit company shall also be obligated to refrain from any actions that may damage the credibility or image of the mark.

- (2) An audit company shall consult with JFSM to determine how to handle disputes, appeals, lawsuits, etc. with third parties related to the use of the mark, and the mark user shall bear the costs (including reasonable legal fees and litigation costs, etc.) incurred for disputes, appeals, lawsuits, etc.
- (3) If an audit company causes any damage to a third party in connection with the use of the mark, the relevant user shall be fully liable for such damage, and JFSM or any other third party shall not be liable for any damage, loss, or liability.
- (4) When requested by JFSM, an audit company shall report on the actual use of the mark, submit the used items, etc.

## 5. Prohibited Matters

The following uses are prohibited

- (1) Use in violation of these rules and the provision for JFS Logo Mark Design Management
- (2) Any use that is deemed offensive to the law or public order and morals

## 6. Action to be Taken in Case of Inappropriate Use of the Mark

In the case that an audit company misappropriates the contents of 5. above, JFSM shall sequentially take the following actions as necessary.

- (1) Request for corrective action
- (2) Warning
- (3) Cancellation of Mark's license
- (4) Publication of the organization's name
- (5) Legal action

## 7. Mark Management Policy and Management of Repro

The audit company may provide a copy of a repro of JFSM to an organization that has obtained a conformity assessment letter with a legally binding arrangement, provided that the following requirements are met.

- (1) The audit company has a policy for the mark's management.
- (2) The audit company can properly manage the repro provided by JFSM.

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- (3) When the audit company provides a copy of JFSM to a conformity assessment organization, explain the control policy in (1) to the recipient and require that the copy be properly controlled.
- (4) When a conforming organization uses the mark, the audit company shall ensure that the conforming organization complies with the provision of JFS Standard Logo Mark Management .  
(Refer to JFS Audit and Conformity Assessment Program Document Ver.3.0, paragraph 4.10(3))
- (5) In periodic or renewal audits of conformity assessment organizations, the audit company shall include whether JFS standard logo is used and, if so, its appropriateness in "any of the documents used for judgment, including audit reports, audit checklists, and corrective action requests/reports".  
(Refer to JFS Audit and Conformity Assurance Program Document Ver.3.0, paragraph 4.5(4) (15))

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## ■ Subject Specific Designations

### 1. Prevention of Misidentification When Using the mark

When using the JFS standard's logo mark (hereinafter referred to as "the mark"), the following three matters must be addressed so that there are no effects related to the mark;

- (1) There shall be no misidentification that the conformity assessment corresponds to "product certification" (i.e., the product itself is certified as conforming).
- (2) There shall be no misconception that something outside the original conformity assessment's scope falls within the original conformity assessment's scope.
- (3) No other disadvantages are caused to JFSM's activities or the integrity of the conformity assessment.

When written explanations are also included in response to the above, please confirm the specifications in clause 2 of the subject specific designations and respond to them. When writing additional information on the mark, it should be placed on the same side as the mark use side so that it can be properly understood that the information is an explanation of the mark.

### 2. Designations for Use of the Mark

The following are the specifications for the use of the mark on each subject, including whether or not the mark is used, the content of the mark, and the placement of the mark. The end of a sentence may be changed or a new line may be added, as long as the meaning of the parallel text remains the same.

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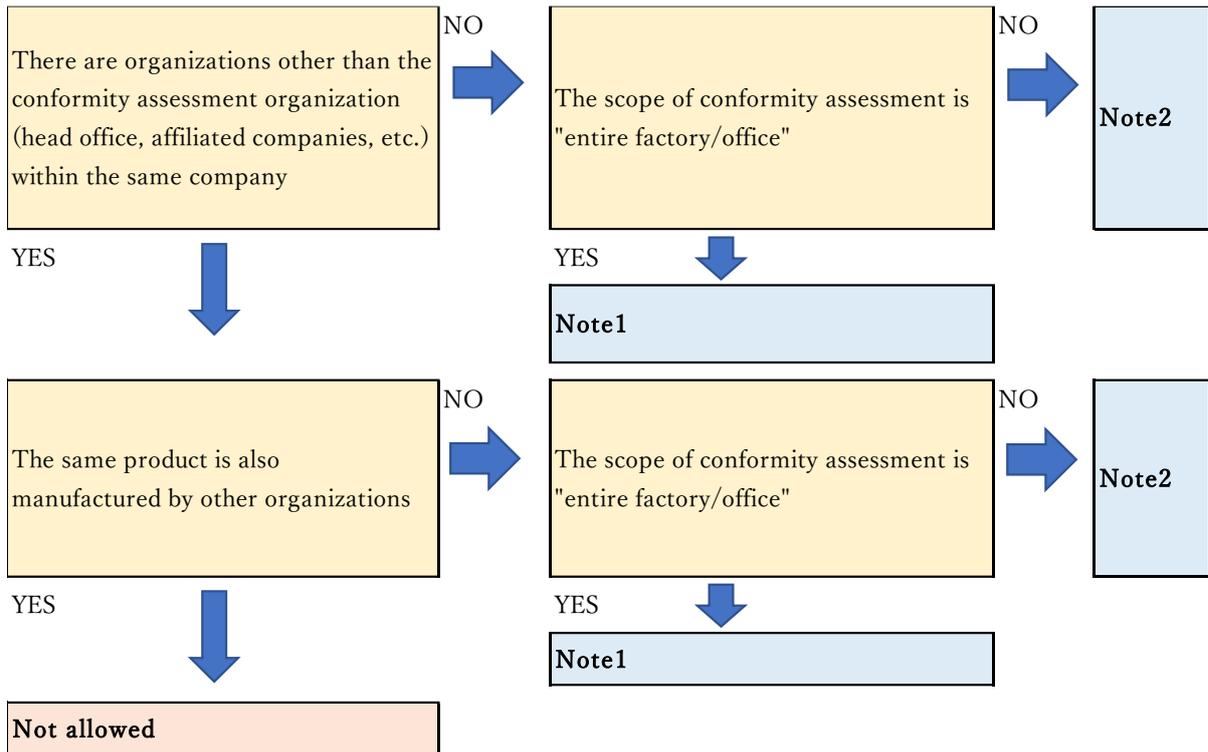
■ **When the mark is used on the product itself, on the product's wrapping paper, or on cardboard for packaging or transportation**

Notes to be mentioned together	<p>Necessary</p> <ul style="list-style-type: none"> <li>- A sentence stating that "JFS standards are not product certification" must be added.</li> <li>- The scope of conformity assessment shall be described in a manner that there is no misunderstanding.</li> <li>- The manufacturing site's address and organization name must match the conformity assessment scope.</li> </ul>
Publication Example	<p>Any position on the front, back, etc., is acceptable, as long as the mark or additional information is appropriate and does not affect the recognition of the text.</p> 

■ **Text to be included when the mark is used on the product itself, on the product's wrapping paper, or on cardboard for packaging or transportation.**

- Check the status of the organization, starting with the items in the upper left of the flow below, and include the necessary details in the combined description.

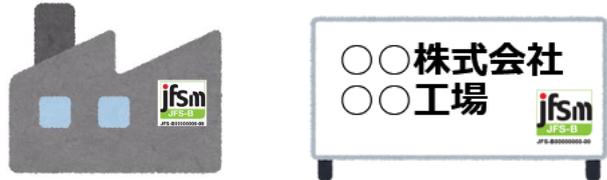
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Note 1	JFS standard is not a product certification. This product is manufactured at XX plant that has obtained the conformity assessment to (input the name of acquired standard), which is a food safety management system
Note 2	The JFS standard is not a product certification. This product is manufactured at XX plant, which has obtained the conformity assessment of (input the name of acquired standard), which is a food safety management system. Scope of conformity assessment: XX, XX

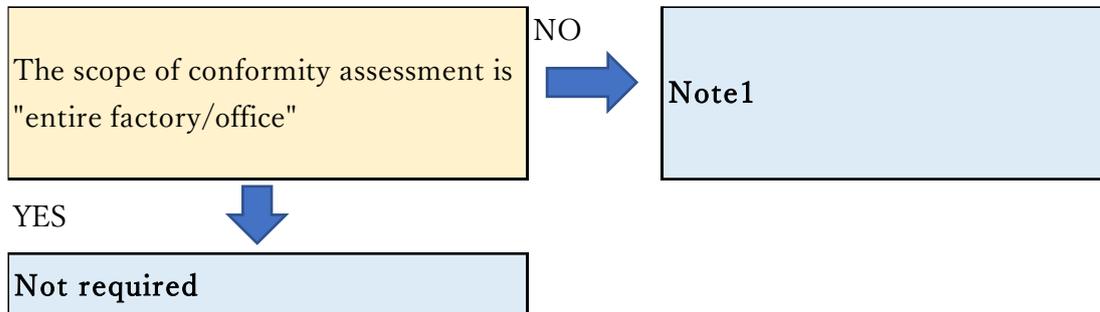
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■ When the mark is used on the exterior wall of the conformity assessment organization, signage for a conformity assessment organization

Notes to be mentioned together	Necessary depending on the scope of conformity assessment If the scope of the conformity assessment does not cover "the entire factory/office", please describe it so that there is no misunderstanding of the scope.
Example	Can be posted on the organization's exterior walls, signage on the premises, etc.  

■ Text to be included when the mark is used on the exterior walls or signage of the conformity assessed organization.

- Check the status of the organization, starting with the items in the upper left of the flow below, and include the necessary details in the combined description.



Notes	Product group: XX, XX, etc.
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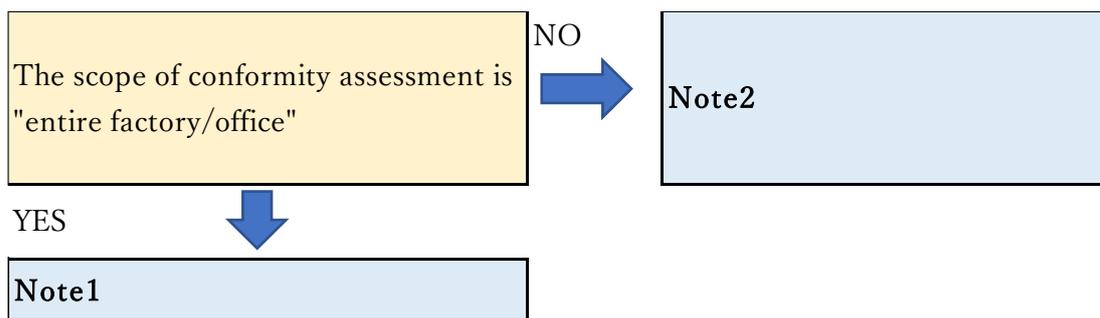
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■ **When the mark is used on a building exterior other than a conformity assessment organization or a sign other than on the premises of the organization**

Notes to be mentioned together	<p>Must be mentioned:</p> <p>There shall be no misconception that something outside the original conformity assessment's scope falls within the original conformity assessment's scope.</p> <p>If the scope of conformity assessment does not cover "the entire factory/office," the scope should be stated so that there is no misidentification of the scope.</p>
Example	<p>Can be posted on the organization's exterior walls, signage on the premises, etc.</p> 

■ **Text to be included when the mark is used on the exterior of a building of a non-conformity assessment organization or a signboard outside the premises of such an organization**

- Check the status of the organization, starting with the items in the upper left of the flow below, and include the necessary details in the combined description.



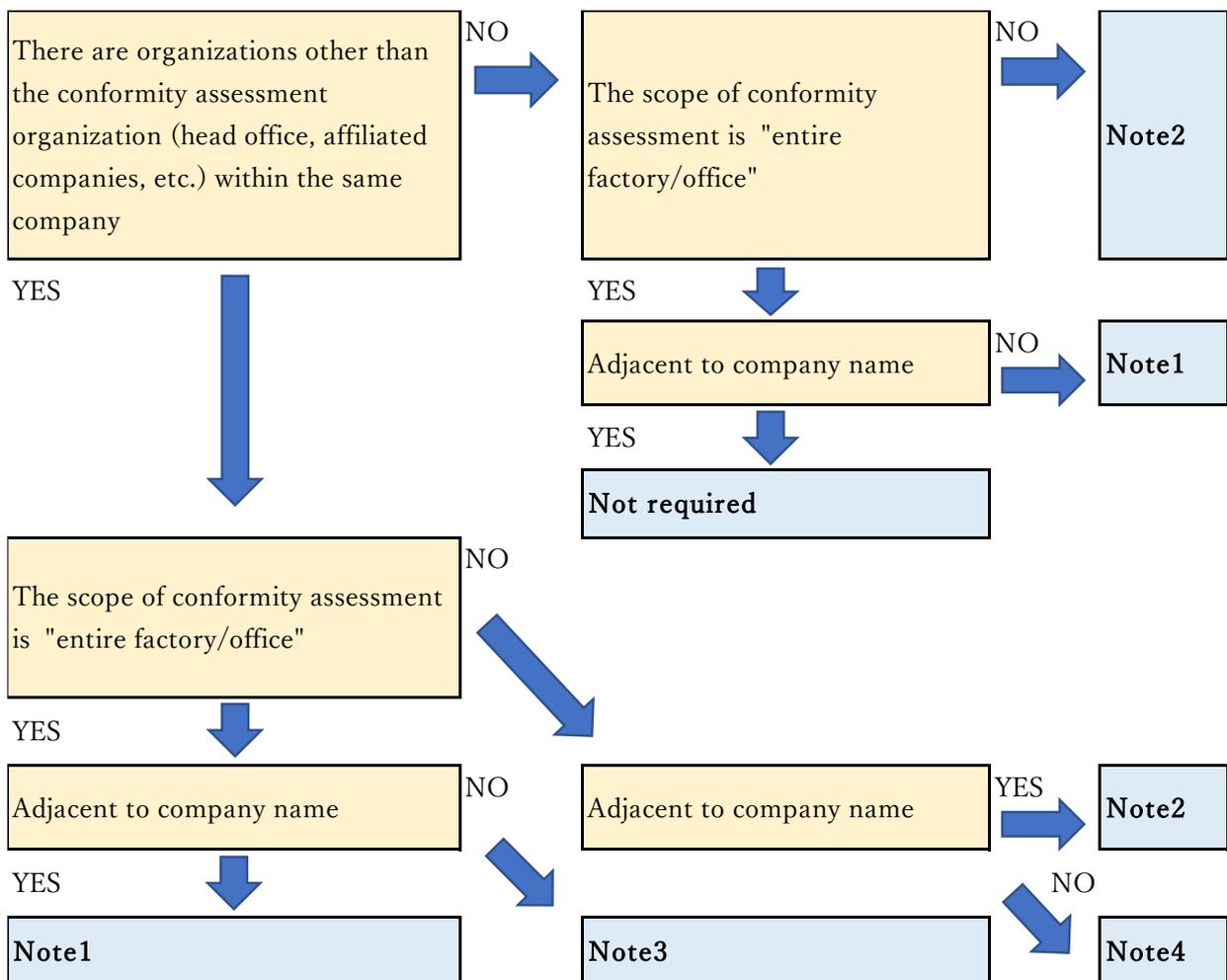
Note 1	Scope of conformity assessment: XX Plant of XX Co.
Note 2	Scope of conformity assessment: XX Corporation, XX Plant Product group: XX

■ Text to be included when the mark is used on in-house delivery trucks and company cars

Notes to be mentioned together	Required depending on the scope of conformity assessment of the company's delivery trucks and the company.  If the scope of conformity assessment is not the "entire plant/office," please be sure that the scope is not misinterpreted.
Example	Can be featured on the exterior of the vehicle.  

■ Text to be displayed with the mark on in-house delivery trucks and company cars.

- Check the status of the organization, starting with the items in the upper left of the flow below, and include the necessary details in the combined description.



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Note 1	Scope of conformity assessment: XX plant
Note 2	Scope of conformity assessment: XX plant Product group: □□□, □□□
Note 3	Scope of conformity assessment: XX plant of XX Corporation
Note 4	Scope of conformity assessment: XX plant of XX Corporation Product group: □□□, □□□

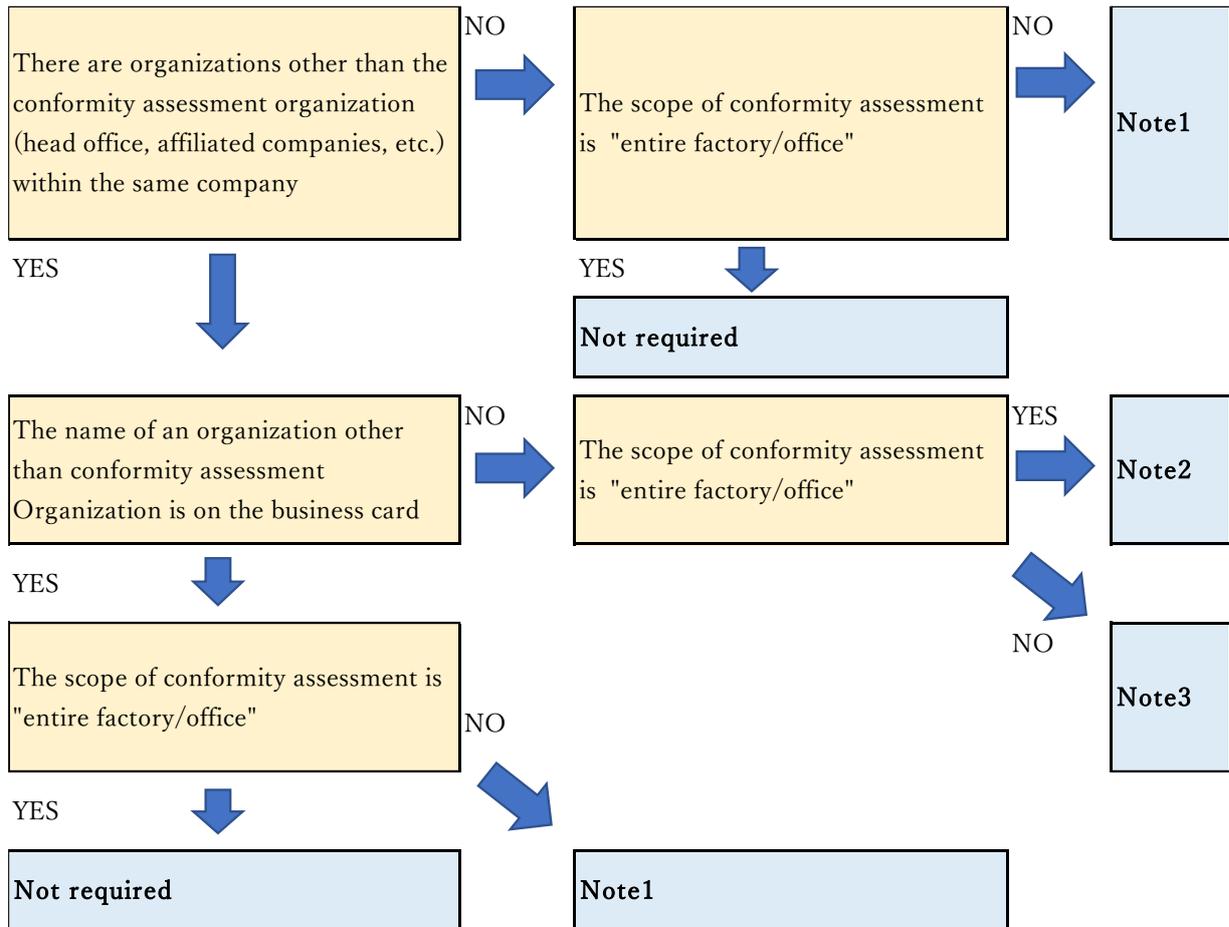
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■ **When the mark is used on the business card of a person who belongs to a business or factory (organization) that has obtained a conformity assessment**

Notes to be mentioned together	<p>Necessary depending on the scope of conformity assessment</p> <ul style="list-style-type: none"> <li>• If the scope of conformity assessment is not "entire factory/office," describe the scope.</li> <li>• If there are organizations other than the conformity assessment organization (e.g., headquarters, affiliated companies, etc.) within the same company, the scope shall be described so that there is no misinterpretation of the scope.</li> <li>• If the entire scope of conformity assessment cannot be described, "Please refer to the website for details" can be used.</li> </ul> <p>However, the QR code or URL of the relevant page of the website should be placed on the same side of the document so that it can be referred to.</p>
Example	 <p>The image shows two examples of business cards. Both cards feature the JFS logo (a blue circle with a white dot) and the word 'COMPANY' in blue. Below this, there are four small circles. The left card has the 'ifsm' logo and the number '1234-5678'. The right card has the 'ifsm' logo and the number '1234-5678' and also includes the text 'OCTE MAR-01. 010'.</p>

■ **Text to be included when using the mark on a business card of a person who belongs to a business or factory (organization) that has obtained a conformity assessment**

Check the status of the organization, starting with the items on the upper left of the flow chart below, and include the necessary information in the annexed text.



Note 1	Product Group XX, XXX  Product group: Please refer to the Website for details. [http://~]" (description of HP address, QR code, etc. that leads to the relevant page of HP)
Note 2	Scope of conformity assessment: XX plant
Note 3	Scope of conformity assessment: XX plant Product group: XX, XX  Scope of conformity assessment: XX plant Product group: Please refer to our website for details. http://~" (HP address, QR code, etc.) (Description that leads to the relevant page of the HP)

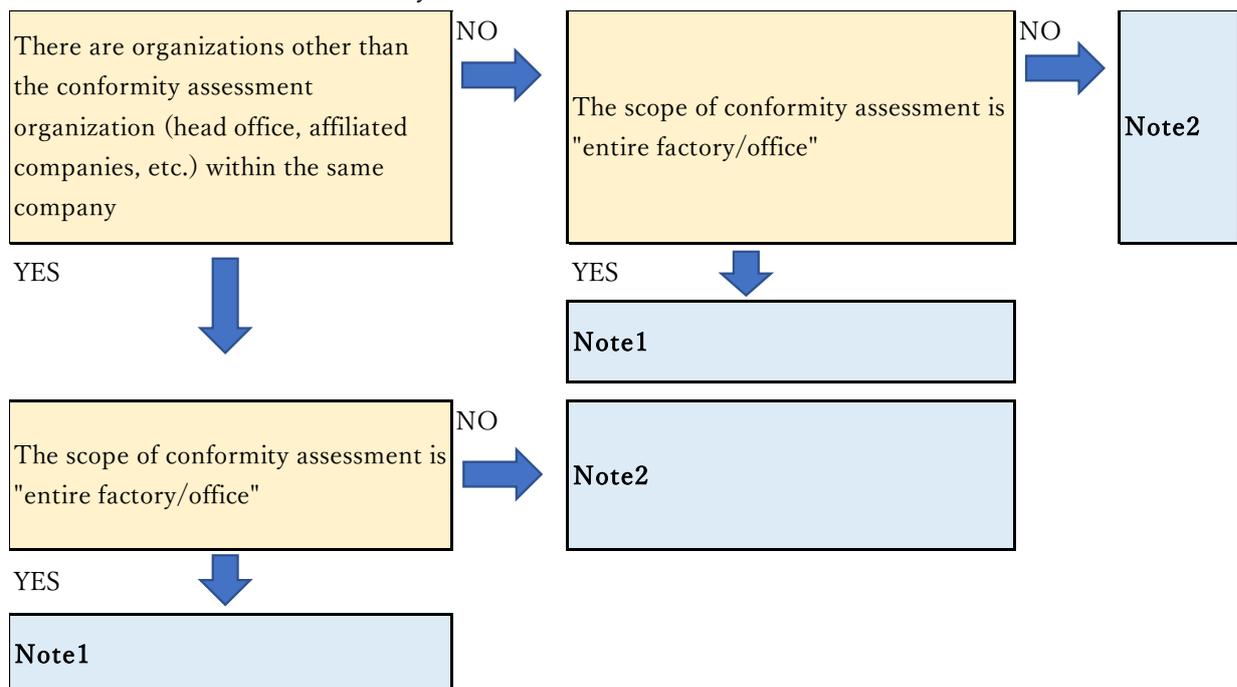
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■ When the mark is used on the business cards of employees of the same company or group of the conformity assessed organization

Notes to be mentioned together	<p>Necessary.</p> <ul style="list-style-type: none"> <li>• The scope shall be described so that there is no misunderstanding of the scope for each organization other than the "Conformity assessment Organization".</li> <li>• If the scope of conformity assessment does not cover the entire factory/office, the scope shall be stated.</li> <li>• If the scope of conformity assessment does not cover the entire factory/office, it is acceptable to state "Please refer to our website for details. However, the QR code or URL of the relevant page of the website should be placed adjacent to the website on the same side so that it can be referred to.</li> </ul>
Example	

■ Text that shall be included when the mark is displayed on the business cards of employees of the same company or group company as the conformity assessed organization

- Check the status of the organization, starting with the items on the upper left of the flow chart below, and include the necessary information in the annexed text.



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Note 1	Scope of conformity assessment: XX plant
Note 2	<p>Scope of conformity assessment: XX plant Product group: XX, XX</p> <p>Scope of conformity assessment: XX plant Product group: Please refer to the HP for details.</p> <p>http://~" (HP address, QR code, etc.) (Description that leads to the relevant page of the HP)</p>

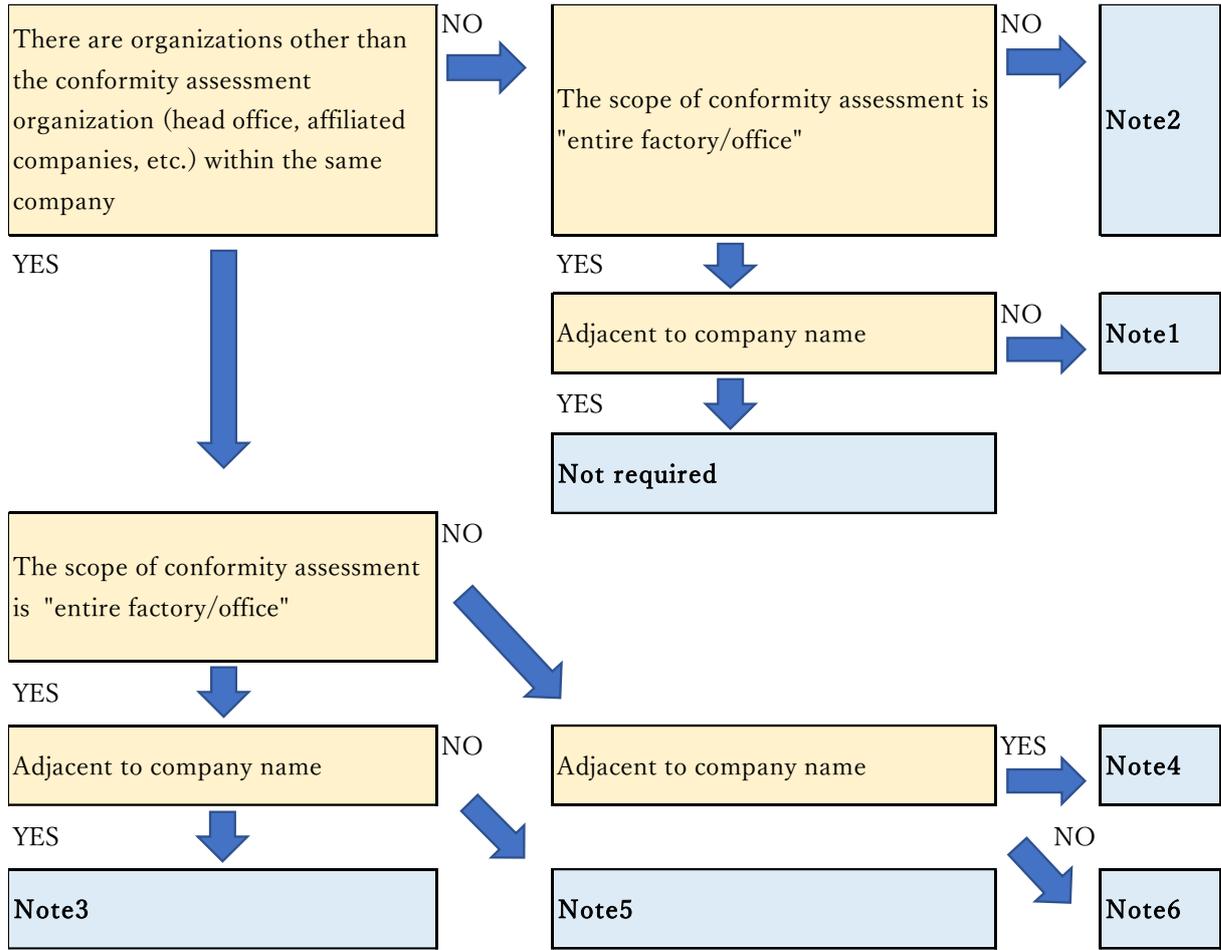
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■ When using the mark on flyers, pamphlets, websites, product specification sheet, POPs, etc.

Notes to be mentioned together	<p>Necessary depending on the scope of conformity assessment</p> <ul style="list-style-type: none"> <li>· If the scope of conformity assessment does not cover "entire factory/office", the scope shall be stated.</li> <li>· If there are organizations other than the conformity assessment organization (head office, affiliated companies, etc.) within the same company, describe them so that there is no misunderstanding of the scope.</li> <li>· Care should be taken in the placement and placement of the product certification to avoid misidentification as product certification.</li> </ul>
Example	

■ Text that shall be included in flyers, pamphlets, websites, product specification sheets, POPs, and other advertising materials when the mark is displayed

- Check the status of the organization, starting with the items on the upper left of the flow chart below, and include the necessary information in the annexed text.



Note 1	Scope of conformity assessment: XX Corporation
Note 2	Scope of conformity assessment: XX Corporation Product group: XX, XX
Note 3	Scope of conformity assessment: XX plant
Note 4	Scope of conformity assessment: XX plant Product group: XX, XX
Note 5	Scope of conformity assessment: XX Corporation XX Plant
Note 6	Scope of conformity assessment: XX Corporation, XX Plant Product group: XX, XX

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### 3. Other Precautions

When taking actions other than those listed above, conformity assessed organizations and audit companies must consult with JFSM and take action to ensure that there is no misuse.

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